



## THE SOUTHERN GAS LTD.

CIN: L31200GA1963PLC000562

Registered Office: Govind Poy House, 1<sup>st</sup> Floor, Rua do Padre Miranda, Margao, Goa 403601. Admn. Office: Meera Classic, Phase II, Gogol, Borda, Margao, Goa 403 602 Tel. No. 0832-2724863, 2724864 Fax No.:0832-2724865 Email:sglgoa@southern Gasindia.com Website:www.southern Gasindia.com

### NOTICE OF 53<sup>RD</sup> ANNUAL GENERAL MEETING.

#### REMOTE E-VOTING INFORMATION AND BOOK CLOSURE

Notice is hereby given that:

1. The 53<sup>rd</sup> Annual General Meeting of the Company will be held on Tuesday 26<sup>th</sup> September, 2017 at 10.30 a.m. at the Administrative Office of the Company at Meera Classic, Phase II, Gogol, Borda, Margao, Goa – 403602 to transact the business as set out in the Notice of the AGM.
2. The Physical copies of the Notice of the AGM and the Annual Report for the year 2016-17 have been sent to all the members at their registered address in the permitted mode. The despatch of the Notice of the AGM and the Annual Report for the year 2016-17 has been completed on 31<sup>st</sup> August, 2017.
3. The Notice of the AGM and the Annual Report for the year 2016-17 is also available on the Company's website [www.southern Gasindia.com](http://www.southern Gasindia.com).
4. Pursuant to the provisions of Section 108 of the Companies Act, 2013 read with Rule 20 of the Companies (Management and Administration) Rules, 2014, and Regulation 44 of the SEBI (Listing Obligations and Disclosure Requirement) Regulations, 2015, the Company is pleased to offer its members facility to cast their vote by electronic means on all resolutions set forth in the Notice of the AGM from a place other than the venue of the AGM i.e. remote e-voting. All members, whose names appear in the register of members / beneficial owners as on the cut-off date i.e. 19<sup>th</sup> September, 2017 are eligible for availing e-voting facility. The Company has engaged the services of Central Depository Services Limited (CDSL) to provide the e-voting facility. The detailed instructions relating to remote e-voting is available in the Notice of the AGM.
5. All the members are informed that:
  - I. The business as set out in the Notice of the AGM may be transacted through voting by electronic means;
  - II. The remote e-voting period commences on Saturday, 23<sup>rd</sup> September, 2017 at 10:00 a.m. (IST) and ends on Monday, 25<sup>th</sup> September, 2017 at 5:00 p.m. (IST);
  - III. The remote e-voting shall not be allowed beyond 5:00 p.m. on 25<sup>th</sup> September, 2017 and once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change it subsequently.
  - IV. The cut-off date for determining the eligibility to vote by electronic means or voting at the AGM is 19<sup>th</sup> September, 2017.
  - V. Any person, who acquires shares of the Company and becomes a member of the Company after dispatch of the notice and holding shares as on the cut-off date i.e. 19<sup>th</sup> September, 2017 may obtain the login ID and password by sending a request at [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) or Registrar and Transfer Agent at [investor@bigshareonline.com](mailto:investor@bigshareonline.com).
  - VI. In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com), under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com). A member may participate in the general meeting even after exercising his right to vote through remote e-voting but shall not be allowed to vote again at the AGM;
  - VII. The facility for voting through Ballot paper shall also be made available for the members at the AGM. Members attending the meeting, who have not already cast their vote by Remote e-voting, shall be able to exercise their right to vote at the AGM through ballot paper.
  - VIII. The Notice of the AGM is also available on the Company's website [www.southern Gasindia.com](http://www.southern Gasindia.com) and also CDSL website [www.evotingindia.com](http://www.evotingindia.com).
6. The Register of Members and share Transfer Books of the Company will remain closed from Wednesday, 20<sup>th</sup> September, 2017 to Tuesday, 26<sup>th</sup> September, 2017 (both days inclusive) for determining the entitlement of members to the Dividend for the financial year ended 31<sup>st</sup> March, 2017 and AGM.

For THE SOUTHERN GAS LIMITED

Sd/-

Aniket Karmali

Company Secretary

Membership No. ACS47942

1<sup>st</sup> September, 2017  
Margao-Goa